On organization’s letterhead

**APPLICATION**

**FOR IMPLEMENTATION OF CONVERSION OPERATION**

We ask you to convert \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (currency, if the amount is known in the currency, the amount in figures and words) into \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (counter-currency, if the amount is known in the counter-currency, the amount in figures and words) at the appropriate rate.

Write off currency from the account:

Account in currency: No. 20208\*\*\*, Bank code\*\*\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credit counter-currency to account:

Account in counter-currency: No. 20208\*\*\*, Bank code\*\*\*

Application submission/acceptance time: \_\_\_:\_\_\_ hours DD/MM/YY

(legal person)

**Director** stamp here (signature)

**Chief Accountant** Stamp here. (signature)